

Little Melton Parish Council

MINUTES

Mon 07/07/2025 - 19:45, at the Village Hall - There are links to supporting documentation

Attendance

PC members							County C'llor	District Councillors	
Chair	Vice Chair								
John Heaser	Russell Cole	Tim Eagle	Ricky Wallsworth	Jan Edye	Jo Read	Steve Sophocleous	David Bills	John Morland	Kathryn Cross
JH	RC	TE	RW	JE	JR	SS	DB	JM	KC
Y	Y	Y	Y	Y	Y	Y	apol	apol	apol

Five parishioners attended

- To consider apologies for absence
 - As above*
- Declarations of interest in items on the agenda by Parish Councillors -
 - none*
- To confirm the minutes of the [Parish Council Meeting held on 14/05/2025](#)
 - Proposed RC, Seconded RW*
- Public Participation - To consider a motion to suspend the meeting to allow members of the public and the District/County Councillors an opportunity to inform the meeting
 - The report from KC informed us that KC is now vice chair of SNC*
- Planning
 - Parish Council Recommendation
 - [Local Plan](#) - VCHAP consultation 12/08 to 07/10/2024 - *adopted*
 - [2024/2387](#) - Garden Centre, Watton Road - Change of use to facilitate siting of mobile home - *commented about visibility and speed problems at junction*
 - Decisions
 - [2024/2384](#) - New basketball pad & car park extension - *approved subject to conditions*
 - Withdrawn - then reinstated
 - [2022/1422](#) - Conversion of existing cattle outbuildings to 6 residential dwellings | Church Farm Market Lane Great Melton - *plans have been amended in 11/2024*

6. Parish Facilities–

- a. Play area maintenance
 - i. Skate ramp refurb - *SS*
 - 1. *FourOneFour have done a good job on the maintenance visit and have replaced worn components*
 - ii. Work party on 22/06 - report from RC/RW
 - 1. *Volunteers have refurbished the benches, relaid the grass mats and cleaned the wet pour. Remaining items to be done by Action Play & Leisure*
- b. Tenders have been sought for -
 - i. replacement of basketball hoop and pad, MB is work on planning permission conditions
 - 1. *GM Estates have signed the long term BNG agreement*
 - ii. Car park - extension. Soak away relocation. Stuart Douglas booked for 28/07 to 08/08
- c. Works outstanding
 - i. window reseal - west corner leaked during wet weather - builder found no fault
 - ii. Hall maintenance - DB has made a start
 - iii. H&S monitoring - JG is considering
- d. Works done
 - i. Velux windows - 2 replaced - 3 remaining to be replaced
- e. Limes Close - Swale maintenance & wildflower area
 - i. *SS to contact two local volunteers who offered to create orchard area*
 - ii. *Artistic bench needs to be repositioned*
- f. Appointment of a Parish Clerk and use of Accounting software
 - i. Implications of [Assertion 10](#) !
 - ii. *Job advert is ready for publication on LMPC, NALC and other websites - to run for two weeks*
 - iii. *JH and MW attended a Teams demo of Scribe accounts*
- g. Local Government Reorganisation (LGR)

7. Highways –

- a. NCC Highways requests
 - i. 20mph zone on SL - Highways consultation - speedhump relocation - VAS changes
 - 1. *Work to commence 18/08/2025*
 - ii. Village Name sign is tied into 20mph zone
 - iii. Parking on roads and pavements near the shop - H marks - discuss with DB
 - iv. [Other items](#)
 - v. 2 grit bins in poor condition - no help coming from NCC
- b. Village Hall road - [ownership and maintenance](#)
 - i. Communication has occurred with Saffron, Saffron have asked to GB Driveways to review prev quote
- c. Cycle path on Hethersett Lane.
- d. Cycle path on Burnthouse Lane -
 - i. *JH Teams with Jeremy Wiggin, DB and Hethersett PC Clerk.*
 - 1. *JH to write to our MP to elicit his support in getting the path added to the LCWIP*
 - 2. *JR and parishioners to organize a traffic count*
- e. Flooding on LM Road - meeting with our MP and SNC Cllr

8. Financial

a. Payments since last meeting

30/05/2025	OneCom	Broadband	Apr		£48.23
05/06/2025	Skedda	Tennis court booking app	May		£39.06
05/06/2025	Voipfone	Monthly charge	May		£9.00
23/06/2025	Norse Eastern Ltd	Grounds maintenance	May		£509.47
28/06/2025	HMRC	Income Tax			£62.40
28/06/2025	R Heaser	Clerical Services	5 weeks to 29/06		£615.50
28/06/2025	C Jowett (Clerk)	Salary	June		£28.80
28/06/2025	Transfer from Deposit	Transfer		£1,000.00	

i. *Proposed TE, seconded SS*

9. Next meeting

a. PC meeting - Monday 08/09/2025 - 19:30 at the Village Hall

10. *Meeting closed at 21:20*

Signed *J.D.Heaser* (Chair) Date 03/09/2025