

Little Melton Parish Council

MEETING AGENDA

Mon 14/05/2025 - 19:45, at the Village Hall - There are links to supporting documentation

1.
 - a. Election of Chair and Vice Chair
 - b. To consider apologies for absence
2. Declarations of interest in items on the agenda by Parish Councillors
3. To confirm the minutes of the [Parish Council Meeting held on 06/01/2025](#)
4. Public Participation - To consider a motion to suspend the meeting to allow members of the public and the District/County Councillors an opportunity to inform the meeting
5. Planning
 - a. Parish Council Recommendation
 - i. [Local Plan](#) - VCHAP consultation 12/08 to 07/10/2024
 - ii. [2024/2387](#) - Garden Centre, Watton Road - Change of use to facilitate siting of mobile home - *commented about visibility and speed problems at junction*
 - b. Decisions
 - i. [2024/2384](#) - New basketball pad & car park extension - *approved subject to conditions*
 - c. Withdrawn - then reinstated
 - i. [2022/1422](#) - Conversion of existing cattle outbuildings to 6 residential dwellings | Church Farm Market Lane Great Melton - *plans have been amended in 11/2024*
6. Parish Facilities—
 - a. Play area maintenance
 - i. Skate ramp refurb - SS
 - b. Tenders have been sought for -
 - i. replacement of basketball hoop and pad, MB is work on planning permission conditions
 - ii. Car park - extension. Soak away relocation. Stuart Douglas booked for 28/07 to 08/08
 - c. Works outstanding
 - i. window reseal - west corner leaked during wet weather - builder will examine when he fits Velux
 - ii. replace Velux windows - windows are at hall, awaiting installation - wrong fitting kit ordered
 - d. Limes Close - Swale maintenance & wildflower area
 - e. Doctor's surgery
 - f. Review grounds maintenance contract
 - g. Hall maintenance - growing list - contractor needed
 - h. Appointment of a Parish Clerk
 - i. Local Government Reorganisation (LGR)
7. Highways –
 - a. NCC Highways requests
 - i. 20mph zone on SL - Highways consultation - speedhump relocation - VAS changes
 - ii. Village Name sign is tied into 20mph zone
 - iii. Parking on roads and pavements near the shop - H marks - discuss with DB
 - iv. [Other items](#)
 - v. 2 grit bins in poor condition - DB to investigate if NCC can provide in bulk for all parishes
 - b. Village Hall road - [ownership and maintenance](#)
 - i. Communication has occurred with Saffron, awaiting Highways cost for top dressing
 - c. Cycle path on Hethersett Lane.
 - d. Cycle path on Burnthouse Lane - PC to identify land owners
 - e. Flooding on LM Road - meeting with our MP and SNC Cllr
8. Financial
 - a. Approve Audit - Annual Governance Statement
 - b. Approve Audit - Accounting Statement
 - c. Payments since last meeting
9. Next meeting
 - a. PC meeting - Monday 07/07/2025 - 19:30 at the Village Hall

Signed *J.D.Heaser* (Chair) Date 07/05/2025