

Little Melton Parish Council
Mon 25/09/2017 - 19:30

MEETING - MINUTES
Village Hall, Mill Road, NR9 3NX

There are links to supporting documentation

- 1) Attendance
 - a) Present
 - i) Chair - John Heaser (JH)
 - ii) Parish Councillors - John Symonds (JS), Tony Berry (TB), Russell Cole (RC), Amanda Giles (AG), Norman Innes (NI)
 - iii) District Councillors - Christopher Kemp (CK), Garry Wheatley (GW)
 - iv) County Councillor - David Bills (DB)
 - v) Public - Sheila Preston, Eric Goddard, Anthony Mabbutt, Matt Wilson, Paul Read
 - b) Apologies for absence
 - i) Parish Councillors - Peter Graves (PG)
- 2) Declarations of interest in items on the agenda by Parish Councillors
 - a) None
- 3) To confirm the [minutes of the Parish Council Meeting held on 17/07/2017](#)
 - a) Proposed - AG, Seconded - JH, Signed by - JH
- 4) Public Participation -
 - a) There was a lot of discussion about the increase in traffic on Burnthouse Ln and members of the public requested that the road be closed to traffic. CK stated that it would cost over £30,000 to apply for a road closure and that defined criteria had to be met - closure was considered to be impractical as it would just put more traffic down Braymeadow.
- 5) Planning -
 - a) New Applications -
 - i) 2017/1617 - new bungalow on Green Lane - application withdrawn
 - b) Results - none
- 6) Parish Facilities—
 - a) Play area -
 - i) Paul Canning has erected the basketball backboard.
 - ii) Play area weekly inspection - Kate Ship to be paid £10/month to log inspections and do occasional sweeping
 - iii) JS suggested that soil needs to be placed under the fencing to prevent dogs getting in. Peter Graves is investigating
 - b) Playing field and hedges
 - i) PG is reviewing the maintenance contract - currently with CGM.
 - ii) TB suggested that a bench from the Millennium Garden be relocated to outside the play area so that parents with dogs can sit outside and people can also use it to watch the football. A suitable space needs to be found.
 - c) Car Park
 - i) The lease to the community trust will be terminated when other legal matters are resolved.
- 7) Highways –
 - a) DB will arrange a visit from Bob West (Highways) to discuss traffic calming for Mill Rd and [related issues](#)
 - b) DB suggested sharing a SAMS (portable speed indicator) with Hethersett but a team of volunteers is needed to deploy it.
 - c) Highways have repaired some defects in the roads and footpaths.
- 8) Correspondence received since the last meeting
 - a) The suggestions made by PC to simplify the boundaries with adjacent parishes have been accepted by the first stage of the Governance Review. Parishioners need to complete the online survey in order to demonstrate support.

9) Financial -

- a) [Authorisation of payments for bills](#) received since the last meeting - Proposed TB, Seconded JS

				Credit	Debit	VAT	Balance
24/07/2017	C Jowett (Clerk)	Salary	July		£38.40	£0.00	£7,239.69
24/07/2017	HMRC	Income Tax	April, May, June		£31.20	£0.00	£7,208.49
28/07/2017	CGM Group	Inv 207242	July		£221.80	£36.97	£6,986.69
28/07/2017	RH Heaser	Clerical services as per invoice	Jan to June		£3,200.00	£0.00	£3,786.69
01/08/2017	Mazars Ltd	Audit Fees	2016/17		£240.00	£40.00	£3,546.69
22/08/2017	C Jowett (Clerk)	Salary	August		£38.40	£0.00	£3,508.29
03/09/2017	KJ Symonds	Emptying litter bins	July & August		£14.00	£0.00	£3,494.29
03/09/2017	CGM Group	Inv 208265	August		£221.80	£36.97	£3,272.49
25/09/2017	C Jowett (Clerk)	Salary	Sept		£48.00	£0.00	£3,224.49
25/09/2017	HMRC	Income Tax	July, Aug, Sept		£31.20	£0.00	£3,193.29

10) Next meeting is on - 27/11/2017 - 19:30 at the Village Hall

Signed (Chair) Date