

LITTLE MELTON PARISH COUNCIL MEETING
at LITTLE MELTON PRIMARY SCHOOL, SCHOOL LANE,
LITTLE MELTON on TUESDAY 12 JANUARY 2016 at 7.30 pm

PRESENT

John Heaser (Chair), Russell Cole, Tony Berry, Peter Graves and John Symonds. County Councillor Judith Virgo was also present as were District Councillors Christopher Kemp and Garry Wheatley. Four members of the public were present, namely Mr Charlfecht, Mr Bob Giddings, Mr Keith Stock, Mrs Jane Stock and Mr James Dickerson.

In addition PCSO Darrin Sore was in attendance from approximately 8.15 for about half an hour.

APOLOGIES

No apologies for absence were received.

DECLARATIONS OF INTEREST

Peter Graves declared an interest in item 5.2.2.on the agenda.

MINUTES

The minutes of the Parish Council meeting held on 24 November 2015 were – on a proposal by Russell Cole, which was seconded by Peter Graves – accepted as a true record of the business conducted and therefore a copy was signed and dated by the Chair for retention in the Parish Council records.

PUBLIC, DISTRICT AND COUNTY COUNCILLOR PARTICIPATION

Keith Stock raised the issues of (a) in respect of HGV traffic, the lack of road signage when approaching Little Melton from the A47/NSB and the Watton Road and, (b) the speeding by a lot of vehicular traffic through the village. Mr Stock added that he had been in contact with UK Mail about their traffic not taking the correct route to the UK Mail premises at the Business Park.

Keith Stock also said that quite a bit of vehicular traffic through the village, travelled well in excess of the speed limit.

In addition the matter of overgrown hedging encroaching over tarmac footways, and therefore the public highway, was raised by Jane Stock.

John Heaser said that he would (again) speak to UK Mail, about the issues of signage and speeding and also he would talk with Jane Stock as she had offered to speak politely to owners of overgrown hedging.

County Councillor, Judith Virgo, reported that she had, prior to Christmas, received an email, from Stephen Gray of School Lane, regarding speeding traffic and HGVs, and had been in touch with NCC and was awaiting a response.

PCSO Darrin Sore (speaking after arriving at the meeting about 8.15 pm) noted these issues of concern and said he would immediately send emails to (a) the local Safety Camera Team ref the speeding on School Lane and, (b) PC Glenn Hambling, Beat Manager, who will assess and report back on the HGV problem.

The Chair said he would be in touch with Darrin Sore, shortly to discuss the best way to resolve these issues

PLANNING

PARISH COUNCIL RECOMMENDATION

2015/2630 Abel Homes seeking planning permission for 8 dwellings, car parking and amenity space including 2 affordable dwellings which form part of planning reference 2015/0253.

The Parish Council had responded, to SNC, with objections/comments, on 16 December 2015.

2015/1697 Vello Ltd. Amended application seeking approval for full planning permission for the erection of 27 dwellings, access, roads, open space, parking areas and associated works, including lower provision of affordable housing, on land north of Gibbs Close.

John Heaser, who along with Tony Hedges and Ann Payne, had attended the SNC DMC meeting at the District Council on 6 January reported on the outcome of this application, which was approval, with conditions.

The Chair – referring to his email of 11 January - reported on the outcome of the DMC meeting, Little Melton's concerns about traffic (the adding of traffic in small increments is very worrying), the lack of affordable housing (and that the PC were not allowed to see the Viability Analysis in respect of the

reduced provision of affordable housing), the lack of a proper plan for drainage – before the outline permission is granted – and that several consultees had raised significant concerns about this development.

It was noted that the current developer was not the original developer, who had said that the higher affordable housing level of provision was viable!

2015/2774 Mr Bob Giddings seeking permission for single storey side extension, rear extension for annex and erection of detached garage at 63 School Lane.

The PC response, to SNC, had queried that the proposed large garage would be near the front boundary of the garden.

Invited to speak, Bob Giddings said he would be erecting a 2m high fence, on which – if necessary - a trellis type extension would be added.

Y/7/2015/7019 NCC proposing formation of a single storey flat roof extension to act as a library and group room at the local Primary School.

No comments.

RESULTS

2015/1901 Developing Solutions Ltd. seeking Variation of Condition 1 of PP 2014/2431/D on land south of Ringwood Close. Approved with conditions.

2015/2106 Mr K Alexander seeking approval of side and rear extensions to Leylands, Great Melton Road. Approved with conditions 29.10.15.

2015/1059 Persimmon Homes/Taylor Wimpey Reserved Matters application, on Land North of Hethersett, following OPP 2011/1804. Approved with conditions 18.12.15.

2015/1594 Reserved Matters by Taylor Wimpey Phase A1-A Land North of Hethersett Village Centre – Residential development of 95 dwellings etc. Approved 18.12.15.

Following discussion etc. of the above items the County Councillor and the District Councillors were thanked for their attendance and contribution to the meeting and left at approximately 8.25 pm.

PARISH AMENITIES

VPF INCLUDING POSSIBLE PRACTICE GOAL FOR FOOTBALL/TREE INSPECTION

Nothing further was discussed under this item apart from it being noted that the tree inspection had taken place, the quotation for surgery work dated 25 November of £450 + VAT had been accepted and that the work would be undertaken in the near future.

PLAY EQUIPMENT MAINTENANCE - 2015 SAFETY INSPECTION

Nothing was reported under this item other than the Clerk mentioning that he had now commenced weekly inspections of young children's play equipment.

In addition Russell Cole and Peter Graves said that they were continuing to look into (major) new play equipment provision.

Peter Graves asked (in respect of the larger 3 developments) that if there were problems with obtaining the envisaged Section 106/CIL funding (including timescale), would the Parish Council be able to take out a short term loan, should this prove necessary.

With DC Christopher Kemp offering to check the wording in the legal documents, John Heaser said he would send the relevant documentation to Christopher.

In addition Garry Wheatley emphasised, once again, that our two District Councillors should be able to provide some District Council (small) grant support.

SECTION 106 MONEY/SET-ASIDE – RECEIPT /USE.

Nothing – other than discussed in the previous item – was reported.

DEFIBRILATOR

Nothing was reported under this item.

CHURCHYARD MAINTENANCE – ANNUAL GRANT

The content of the email of 23 December, from Nick Ganley, Churchwarden, was considered.

The Parish Council were of the opinion that – in respect of the annual grant, from the PC towards churchyard maintenance cost - that the PCC should go out to competitive tender at least once every three years, and noted that this had occurred for the 2015 contract. Therefore the next time that this should occur was for the 2018 contract.

It was confirmed that the grant for 2016 would be £1,550.

Finally it was noted that Nick Ganley would make a submission for inclusion in the April edition of the PC Newsletter, which would emphasise that the burial ground is open to non-Christians.

VILLAGE HALL – LADIES TOILET

In answer to a question as to the progress of arranging for work to resolve the leak in the ladies toilet, Peter Graves reported that he was arranging for someone (Fosters) to investigate this, taking into account that scaffolding would be needed to undertake this work.

HIGHWAYS

REPORTING OF MAINTENANCE

The Clerk noted that most of the potholes now had white lines around them, which was an indication that repair was scheduled shortly.

With this in mind the Clerk was instructed to email Gary Overland, the NCC Highways Engineer, and ask when repair was to occur.

In answer to John Symonds the Clerk confirmed that the latest information was that the directional signage – at the Great Melton Road/Rectory Lane – which had been missing for a considerable time was unlikely to be re-instated.

OVERGROWN HEDGING UPDATE

There was nothing further reported on this item apart from mentioned above.

CLERK'S CORRESPONDENCE

The Clerk of the Council's schedule of correspondence received since 14 November, as given to all Parish Councillors, was confirmed.

DISTRICT, COUNTY AND REGIONAL DOCUMENTS

POSSIBLE REQUIREMENTS FROM THE TRANSPARENCY CODE

HOUSING AND PLANNING BILL

NCC – RE-IMAGINING NORFOLK – STRATEGIC AND FINANCIAL PLANNING 2016/2019

There was no discussion of these items other than John Heaser confirming that he had attended the Re-Imagining Norfolk meeting at County Hall the previous night.

FINANCIAL

INVOICES

On a proposal by John Symonds, which was seconded by Russell Cole, the following invoices were authorised for payment:-

Mr Leslie Crowe-replacing safety glazing to the PC noticeboard (crossroads) (101402)	£ 60.00
The Play Inspection Company Ltd.-VPF annual (2015) safety inspection (101403)	£ 75.00
Mr R Sinclair- Clerk's salary 1.10.15 – 31.12.15. (101405)	£1,406.06
Mr R Sinclair-refund official telephone and B/B 14/12 – 13/1/16 (101406)	£ 21.18
Mr R Sinclair-refund 1&1 Internet Ltd.- domain renewal fee 31.12.15-31.12.16.(101407)	£ 44.93
The Helping Hand Company Ltd.- Litter pick equipment purchase (electronic payment)	£ 312.30
Little Melton Village Shop-printing (425 copies) January 2016 Newsletter (101408)	£ 21.25
HM Revenue & Customs-Income tax 1/10-31/12/15 (101404)	£ 352.27

One receipt was reported, from HAFC for the hire of the football pitch on the VPF – youth matches in November 2015 - £33.00.

MONITORING REPORT

Nothing was reported under this item.

INTERNAL VERIFICATION

The Clerk confirmed that on 8 December Tony Hedges had undertaken the Internal Verification, for the period 30 June to 29 September 2015. It was noted that all transactions had proved correct and in order.

PARISH PRECEPT 2016/2017

John Heaser referred to his email of 19 December to the Yahoo group, which had sought the views of the Parish Councillors - following the initial consideration, at the PCM of 24 November.

The unanimous opinion of the Parish Council was that the submission should be £21,201, taking account that the District Council Grant would be £767.

This represented – on the precept for 2015/2016 - an 80p increase per household, i.e. 1.48%.

Hence on a proposal by Peter Graves, which was seconded by Tony Berry, the Parish Council unanimously agreed that the submission to SNC for the Parish Precept for 2016/2017 should be £21,201, and instructed that the Clerk to respond accordingly.

HETHERSETT & MELTONS SPORTS ASSOCIATION

Nothing further was reported under this item, following the resignation of Harold Kerslake.

PARISH COUNCIL VACANCIES

The two current vacancies were noted, as was the latest information, from SNC, that a by-election had not been requested by 10 electors of the parish.
Hence it was appreciated that both the vacancies could now be filled by co-option.

DATE OF NEXT PARISH COUNCIL MEETING

The date of the next Parish Council meeting was confirmed as being Tuesday 23 February 2016 beginning at 7.30 pm in Little Melton Primary School.
Tony Berry also mentioned that the Village Hall Management Committee AGM would be held on 7 March.
It was further noted that the Annual Parish meeting was to be held, in the local school, on Tuesday 15 March, beginning at 7.30 pm.
There being no further business the meeting closed at approximately 9.15 pm.

Chair.....

Date.....