

Little Melton Parish Council
Mon 14/01/2019 - 19:30

MEETING - MINUTES
Village Hall, Mill Road, NR9 3NX

There are links to supporting documentation

- 1) Attendance
 - a) Present
 - i) Chair - John Heaser (JH)
 - ii) Parish Councillors - Tony Berry (TB), Russell Cole (RC), Amanda Giles (AG), John Symonds (JS)
 - b) Apologies for absence
 - i) Parish Councillor - Norman Innes
 - ii) County Councillor - David Bills (DB),
 - iii) District Councillors - Christopher Kemp
- 2) Declarations of interest in items on the agenda by Parish Councillors
 - a) None
- 3) To confirm the minutes of the Parish Council Meeting held on 16/07/2018
 - a) Proposed - AG, Seconded - TB, Signed by - JH
- 4) Public Participation
 - a) none
- 5) Planning -
 - a) New Applications -
 - i) Land north of Gibbs Close - minor changes to design, no comment
 - b) Results -
 - i) Glavenhill Strategic Land - PA 2017/2843 was passed by the Planning Inspector
- 6) Parish Facilities—
 - a) Village Hall Improvements - discussion and explanation of the quotes received and accepted by email since last meeting
 - b) MUGA - Jess Cole has suggested alternative ideas, to include scooter ramps and has arranged a public meeting in Feb to discuss.
 - c) Adoption of open space at The Limes - still waiting for legal agreement, discussion of use of open space to provide wildlife habitat
 - d) VPF maintenance contract - car park now being regularly swept by CGM.
 - i) Discussion of recent damage caused by car tracks and how this can be prevented, Chair to discuss raising banks with CGM
 - ii) Tree maintenance to be scheduled
 - e) Play Area. JH is doing the weekly inspections. CGM have been asked to deal with soil erosion by entrance and building up soil under fence. Gate closures to be repaired when MUGA installed.
 - i) JS requested that the ash tree that overhangs the fence should be felled - to be done when oak trees are maintained
- 7) Highways –
 - a) Traffic Calming - responses from Highways are awaited
 - b) Cycle path - still waiting for plans on how path can be completed

8) Correspondence received since the last meeting

- a) none discussed

9) Financial -

- a) A Precept was agreed that will result in a 2% increase for a band D property - Proposed AG, Seconded RC
 b) [Authorisation of payments for bills](#) received since the last meeting - Proposed AG, Seconded RC

					Credit	Debit
06/12/2018	C Jowett (Clerk)	Salary	Nov	BACS		£48.00
14/12/2018	Allens Cadge & Gilbert	Inv 11211	to 07/12/18	BACS		£1,476.96
14/12/2018	SNC	Emptying Dog Bins	2018/19	BACS		£420.00
04/01/2019	SNC	Grant for heating			£750.00	
07/01/2019	KJ Symonds	Emptying litter bins	Nov & Dec	BACS		£14.00
07/01/2019	KJ Symonds	Repairs to doors after break in		BACS		£102.00
07/01/2019	Clements (via KJ Symonds)	Locks + materials (KJ Symonds)		BACS		£37.56
07/01/2019	Amazon (via J Heaser cc)	newsletter envelopes (125)		BACS		£12.86
07/01/2019	Ionos (via J Heaser CC)	Website hosting & Email	2019	BACS		£71.86
07/01/2019	Ionos (via J Heaser CC)	Domain little-melton.org.uk	2019 & 2020	BACS		£23.98
07/01/2019	C Jowett (Clerk)	Salary	Dec	BACS		£38.40
07/01/2019	HMRC	Income Tax	Oct, Nov, Dec	BACS		£31.20
07/01/2019	RH Heaser	Clerical Services as per Invoice	Feb to May 2018	BACS		£2,338.90

- c) The School had previously requested a grant of £12,000 from CIL money, towards the cost of building a new classroom but the project has not yet been approved by NCC.
 d) There are changes to the phasing of the Gibbs Close development and the PC may receive £20k CIL during 2019

10) Legal Matters

- a) The 1950 Lease of the Playing field from GM estates can't be registered by the solicitor because the format is too old. It is not worth the cost of getting it updated.
 b) Termination of Car Park lease is still in progress

11) Next meeting is on - 13/05/2019 - 19:30 at the Village Hall

Signed (Chair) Date