

Little Melton Parish Council

MEETING MINUTES

Mon 03/05/2021 - 19:30, by Zoom

There are links to supporting documentation

1. Attendance

PC members							County Councillor	District Councillors	
Chair	Vice Chair								
John Heaser	Russell Cole	Amanda Giles	Garry Wheatley	Jan Edye	Sheila Lewis-Smith	Steve Sophocleous	David Bills	Adrian Dearnley	Phil Hardy
JH	RC	AG	GW	JE	SLS	SS	DB	AD	PH
Y	Y	Y	<i>apol</i>	Y	Y	Y	<i>apol</i>	Y	<i>apol</i>

There are links to supporting documentation

1. Election of

- Chair - John Heaser - **proposed by S L-S, seconded JE**
- Vice Chair - **Russell Cole** - **proposed by JH, seconded SS**

2. To consider apologies for absence

3. Declarations of interest in items on the agenda by Parish Councillors - **None**

4. To confirm the [minutes](#) of the Parish Council Meetings held on 01/02/2021 - **Proposed AG, Seconded JE**

5. Public Participation - To consider a motion to suspend the meeting to allow members of the public and the District/County Councillors an opportunity to inform the meeting

- AD informed us on consultations on packaging and returns, there is also a waste prevention consultation**
- Meeting on 07/05 at 2pm with Helen Sibley regarding the Hethersett Parish Pits which are now in LM and will need to be managed by the PC. A recent tree inspection has been carried out. Rats - these have been reported on the footpath which leads to the pits. A resolution could be complicated as there are 3 possible land owners.**

6. Planning

a. Parish Council Recommendation

- 2021/0218 - 1 Church Farm Barns - Erection of rear ground floor and first floor extensions - *no comment*
- [2021/0766](#) - Land South Of School Lane - amended designs of Permission 2019/2485 - comments by 30/04
 - A suggestion of Sinclair Close as the road name has been made by the PC, this follows the tradition set by Ringwood and Gibbs Closes of honouring people who have given service to the village.**
- [2021/0758](#) - Hethersett North, 200 house 'uplift' - comments by 10/05 **A petition against this is circulating in Hethersett. People are annoyed that the number of new residents would put pressure on the facilities and services eg doctors etc. The PC is very concerned about the traffic implications.**

b. Decisions

- [2021/0028](#) - Villa Farm Watton Road - blocking up of an existing access on to Watton Road and the creation of a new access on to Watton Road - *approved*
- [2021/0312](#) - Woodlands At Rear Of 4 Birch Close - T2 and T3) Ash (Fraxinus Excelsior) - pollard at 1m above the crown break, (T5) Holly (Ilex Aquifolium) - reduce row of Holly trees by 4m to leave 4m in height - *approved*
- [2021/0029](#) - Land North Of School Lane - Outline application for 6 no. dwellings - *refused*
- [2021/0342](#) - Land North Of Westside, Burnthouse Lane - Proposed 2no new residential dwellings and 2 bay cart lodge - *refused*

7. Parish Facilities—

- Use of further Section 106 payments

- i. Scooter ramp & Zip wire - EPS expect to restart work on 10/05 Due to bad weather, work stopped as the ground was waterlogged back in February. The restart was due on April 26th but due to staff sickness and then staff leaving, EPS have not been able to honour that date. A zoom call with the site manager is scheduled for the w/b 3rd May to gain a timeframe of when work will be starting.
 - ii. Additional CCTV camera - to be installed on Police advice at the VH to cover the scooter ramp
 - b. Refurbishment of Millenium garden - on hold pending soak away decision - no progress made
 - c. Possible cycle training and jumps to engage with local children - JE & SLS - on hold
 - d. Play Area - [inspection report](#) - EPS to rectify faults - missing rock on the climbing board
 - e. CGM schedule - need to revise contract for 2021
 - i. Tree inspection is scheduled scheduled for Friday 21/05/2021 - minor work to be carried out
 - f. Request for a bench on VPF - one installed, the other is in VH waiting for EPS
 - g. Post office at Hethersett and new retail on LM Rd
 - h. VH repairs - also bench at school - no date as of yet
 - i. VH Fire alarm failed sound volume test - not loud enough in the toilets! Ongoing discussion.
 - j. Moving data to Google Shared Drives and third signatory on Bank Accounts - Ongoing project to move PC data into the PC Google Drive. S L-S to be added to bank signatories.
 - k. Proposed book store to be sited on Village Inn car park - concerns about fire risk - a small metal structure is tricky to find. - it will be sprayed with fire retardant.
8. Highways –
- a. NCC Highways requests - see [document](#)
 - i. Traffic calming on SL and discussion with SL developer re VAS relocation
 - b. Village Hall road - ownership and maintenance
 - i. NR Asphalt have been asked to do basic repairs
 - c. Cycle path on Hethersett Lane
 - d. Bin collections at All Saints Close - reported to be under control by PM - “under control” and people are happy at present according to a resident - Phil Hardy is still looking into this.
 - e. Flooding 23/12 -
 - i. Green Lane pond overflow - Highways to deepen ditch
9. Correspondence received since the last meeting
- a. Wind farm webinars attended by Prof Mervyn Bibb - it appears that the cables (Orsted) will be further away than first thought - Mervyn updated PC members with the latest developments.
 - b. Great Melton estates
 - i. Stewardship schemes and permissive paths
 - ii. Litter Pick at Parish Pit - now in LM!
 - c. AG to attend NALC AGM by Zoom - 20th May
10. Financial
- a. Annual Audit
11. Legal matters
- a. Scooter ramp lease
12. Next meeting is - 14/06/2021 - at the Village Hall

Signed (Chair) Date